

Liberty Church of Christ



Nursery Guide

Nursery Policy and Guidelines

- Parents must have a completed child info during check-in
- Parents are given a security sticker that corresponds with number that is placed on their child's back
- A corresponding number will be placed on personal items that are given to nursery workers and placed in a cubby
- Two workers must be present at all times
- There must be a 1:3 ratio at all times (one caregiver for every three infants [birth to 12 months]), Toddlers 1:4, 2-3 Year Old's 1:5
- Due to the crowded hallways and rooms, we ask that only one person drop off and pick up your child
- Newborns are welcome in our nursery. Parents do not have to wait until their child 6 or 8 weeks old to leave them in the nursery. Whenever parents are ready, they may fill out an information form.
- Nursery is for children newborn to 3 years of age

Suggested Diaper Bag Contents

1. A small diaper bag or sack that will easily fit in the nursery cubbyhole.
2. One or two bottles or “sippy-cups” as needed (permanently labeled with your child’s full name)
3. Extra disposable diapers.
4. Pacifier (clip-on type or labeled, please)
5. Change of clothes

What NOT to Bring

1. Do not bring medicine of any kind. If your child needs any medication at all, it MUST be kept and administered by the parent. Exceptions: over the counter diaper cream may be administered by nursery staff. Place instructions on security sticker.
2. Please do not bring toys from home. They may get lost if they are mixed in with the nursery toys. We provide safe toys that are cleaned frequently.
3. Please to not bring infant carriers, car seats, and/or strollers into the nursery. We do not have the room to store them.
4. We ask that Parents provide all food that is allowed to be given to their child while in the nursery. No food will be given to a child unless instructed to by the parents
5. We provide water at snack time. Please do not send beverages, especially milk products and soft drinks, in sippy cups.

Label All Belongings

1. Please label all bottles and pacifiers.
2. Please tie a string to the pacifiers and pin them to your child's clothing.
3. All blankets should have your child's name on them so that they are not confused with the nursery supply.
4. All coats and jackets should be labeled with your child's name. The security sticker should be placed directly on the child's clothing.

Feeding Children

1. We will do our best to give bottle-fed babies their bottle at the time you indicate.
2. Since powdered formulas vary, we ask that you mix up all bottles before you come.
3. For our older children we will have a snack time.
4. If your child is allergic to anything on the snack list, please tell the workers every time you check in.

Diaper Changing

1. Please bring an extra disposable diaper each time you come.
2. We make the effort to check and/or change every child every two hours.

3. We ask if a child needs special diaper cream that the parents provide it and instruct volunteer on use of the cream.

Illness

1. In consideration of others, please do not bring sick children to the nursery. Your child must be free from colds, fever, diarrhea, vomiting, pinkeye, lice, and other symptoms for at least 24 hours before coming to the nursery.

2. If your child becomes ill or injured during the service, the Nursery Staff will notify you.

Lost and Found

The lost and found is located behind the counter at check-in. Please check there or in your child's room for missing items.

Fire Alarm

If the fire alarm should go off during the service, please do not come to the nursery. The nursery caregiver's primary concern is to get the children out of the area safely. During the fire alarm, the children WILL NOT be released to the parents until calm has been restored, and security tags can be checked properly.